

**SAN CARLOS PARK FIRE PROTECTION & RESCUE SERVICE DISTRICT
BOARD OF FIRE COMMISSIONERS MEETING AGENDA**

Date: June 12, 2025

6:00 p.m.

**19591 BEN HILL GRIFFIN PARKWAY
FORT MYERS, FL 33913**

Meeting Called to Order

Pledge of Allegiance

Moment of Silence

Fire Commissioner Roll Call

Adoption of Agenda (Approval)

Consent Agenda (Approval, Discussion or Items to be pulled for discussion)

Items listed are considered routine and actions will be take by one motion; if a Commissioner desires discussion, the specific item will be removed during the Adoption of the Agenda and considered separately

- Approval of Records of Proceedings
- Approval of May 2025 Treasurers Report
- Approval of Bills to be paid.

Fire Chief's Report – Items to be pulled

Old Business [Note: Prior to Board action being taken on each of the Business Agenda Items, (old and new business) members of the public will have up to three (3) minutes per person to make public comment on each of the agenda items after the Fire Commissioners have had their discussion]

New Business

Public Input: Allocates up to 3 minutes each

Adjournment

ADA COMPLIANCE: In accordance with Florida Statute 286.26: Persons with disabilities needing assistance to participate in any of these proceedings should contact San Carlos Park Fire District at 239-267-7525 at least 48 hours prior to the meeting.

**SAN CARLOS PARK FIRE DISTRICT
REGULAR BOARD MEETING
JUNE 12, 2025**

RECORD OF PROCEEDINGS FROM MAY 8, 2025, REGULAR BOARD MEETING:

Commissioner Hathaway opened the regular board meeting at 6:00 p.m.

Pledge of Allegiance

Moment of Silence

ROLL CALL

Chairperson Darleen Hathaway, Vice-Chair Craig Weinbaum, Treasurer Steve Tokarz, Secretary Matt Fields and Commissioner Mark Stirns attended. Chief David Cambareri, Assistant Chief Glen Van Brunt, Division Chief Lucas Karth and Executive Assistant Jennifer Bossi also attended.

ADOPTION OF AGENDA

Commissioner Weinbaum made a motion to approve and adopt the agenda. Commissioner Tokarz seconded. The motion was voted upon, with no questions, the motion carried unanimously.

PUBLIC COMMENT

None

CONSENT AGENDA

ITEMS TO BE PULLED FOR DISCUSSION

None

Commissioner Tokarz made a motion to approve the Consent Agenda. Commissioner Stirns seconded. The motion was voted upon, with no further questions, the motion carried unanimously.

CHIEF'S REPORT

- FASD Summer Conference,
- Fourth of July Parade,

Commissioner Weinbaum made a motion to sign the LCSO detail contract and to allow the \$900.00 for the hired detail for the annual 4th of July parade. Commissioner Tokarz seconded; the motion carried unanimously.

- Fire Rescue Calls (498) for April,
- Thank you Letter from Hope Mobility.

OLD BUSINESS

- Engine 55 has arrived in Fort Myers,
- Fire Chief DC trip thank you,
- Annual Audit is underway,
- Station 55 is taking shape,
- Thank you to Division Chief Karth for his hard work.

NEW BUSINESS

- Pit Crew Training,
- Geo Division meetings with Lee County,
- Lieutenant Testing has been scheduled for June.

PUBLIC INPUT

None

Commissioner Hathaway adjourned the meeting at 6:21 p.m.

Respectfully Submitted,
Commissioner Matthew Fields
Secretary

**SAN CARLOS PARK FIRE DISTRICT
TREASURER'S REPORT
JUNE 12, 2025**

BB&T OPERATING CASH BALANCE	4/30/25	\$860,131.36
DEPOSITS	5/31/25	\$8,109.96
Transfers	5/31/25	\$1,250,000.00
INTEREST	5/31/25	
DISBURSEMENTS	5/31/25	\$1,165,197.44
Transfers	5/31/25	
ACCOUNT BALANCE AS OF	5/31/25	\$953,043.88
BB&T OPERATING ACCT SAVINGS	4/30/25	\$24,136,604.88
DEPOSITS	5/31/25	\$255,018.19
Transfers	5/31/25	
INTEREST	5/31/25	\$40,814.46
DISBURSEMENTS	5/31/25	\$204.00
Transfers	5/31/25	\$1,250,000.00
ACCOUNT BALANCE AS OF	5/31/25	\$23,182,233.53
BB&T PETTY CASH ACCOUNT BALANCE	4/30/25	\$1,630.95
DEPOSITS	5/31/25	
INTEREST	5/31/25	
DISBURSEMENTS	5/31/25	\$25.00
ACCOUNT BALANCE AS OF	5/31/25	\$1,605.95
BB&T IMPACT FEE ACCOUNT	4/30/25	\$2,862,846.02
DEPOSITS	5/31/25	
Transfers	5/31/25	
INTEREST	5/31/25	\$5,013.01
DISBURSEMENTS	5/31/25	\$60.00
Transfers	5/31/25	
ACCOUNT BALANCE AS OF	5/31/25	\$2,867,799.03
BB&T COMPENSATED ABSENCES ACCOUNT	4/30/25	\$1,572,852.79
DEPOSITS	5/31/25	
Transfers	5/31/25	
INTEREST	5/31/25	\$2,754.14
DISBURSEMENTS	5/31/25	\$60.00
Transfers	5/31/25	
ACCOUNT BALANCE AS OF	5/31/25	\$1,575,546.93
FL SAFE ASSET ACCOUNT	4/30/25	\$5,392,492.73
DEPOSITS	5/31/25	
Transfers	5/31/25	
INTEREST	5/31/25	\$19,856.09
DISBURSEMENTS	5/31/25	
Transfers	5/31/25	
ACCOUNT BALANCE AS OF	5/31/25	\$5,412,348.82
OPERATING ACCOUNT BALANCE	5/31/25	\$24,135,277.41
(INCLUDES OPERATING AND SAVINGS)		
PETTY CASH ACCOUNT BALANCE	5/31/25	\$1,605.95
IMPACT FEE ACCOUNT BALANCE	5/31/25	\$2,867,799.03
COMPENSATED ABSENCES ACCOUNT BALANCE	5/31/25	\$1,575,546.93
FL SAFE ASSET ACCOUNT BALANCE	5/31/25	\$5,412,348.82
BANK BALANCES AS OF	5/31/25	\$33,992,578.14

**SAN CARLOS PARK FIRE DISTRICT
PREPAID BILLS
JUNE 12, 2025**

VENDOR NAMES	AMOUNT	CHECK #	DESCRIPTION
GLOBAL RESTAURANT SUPERSTORE	\$ 11,208.36	ACH	STA 55 REFEGERATOR/FREEZER
INTUIT	\$ 14.00	ACH	ONLINE PAYMENT FEES
SUMMIT BROADBAND	\$ 354.37	ACH	STA #54 PHONE/INTERNET
WEX BANK	\$ 1,382.68	ACH	FUEL
TRUIST	\$ 36,224.93	ACH	INTERNET/PHONES, CAR WASHES, ETC
WASTE PRO	\$ 1,017.95	ACH	STA #1, #3 & #4 GARBAGE SERVICE
LEE CO UTILITIES	\$ 8,313.00	ACH	STA 55 WATER/SEWER CONNECTION FEE
PRE PAID BILLS TOTAL	\$58,515.29		
PAYROLL TAXES PAY 16 05/09/25	\$ 93,258.48	DEBIT MEMO	
PAYROLL TAXES PAY 17 05/23/25	\$ 88,123.58	DEBIT MEMO	
PAYROLL TAXES PAY 18 06/06/25	\$ 95,487.14	DEBIT MEMO	
PAYROLL TAXES COMM. 05/09/25	\$ 254.50	DEBIT MEMO	
PAYROLL TAX TOTAL	\$ 277,123.70		
DEBIT MEMO - DIV. OF RETIREMENT	\$ 18,270.04	STATE OF FLORIDA RETIREMENT	
DEBIT MEMO - FMPTF	\$ 198,486.07	CHAPTER 175 RETIREMENT	
DEBIT MEMO - CIGNA	\$ 195,419.24	HEALTH INSURANCE	
DEBIT MEMO - MICROSOFT	\$ 2,211.00	OFFICE 365 MONTHLY FEE	
DEBIT MEMO - PRINCIPAL LIFE	\$ 58.16	CHIEF CAMBARERI LIFE INSURANCE	
DEBIT MEMO - AMERIFLEX	\$ 152.50	COBRA/RETIREE INSURANCE BILLING	
DEBIT MEMO TOTAL	\$ 414,597.01		
SUB-TOTAL	\$750,236.00		
MONTHLY BILLS TO BE PAID	\$1,574,205.61		
TOTAL	\$ 2,324,441.61		
PRE PAID BILLS TOTAL	\$ 58,515.29		
PAYROLL TAX TOTAL	\$ 277,123.70		
DEBIT MEMO TOTAL	\$ 414,597.01		
MONTHLY BILLS TOTAL	\$1,574,205.61		
	\$2,324,441.61		

5:20 PM
06/10/25
Accrual Basis

San Carlos Park Fire Protection & Rescue Service District
Board Meeting Report
June 12, 2025

Name	Num	Amount	Memo
Jun 12, 25			
ABC Fire Equipment Corpora...	ACH	-1,221.00	Extinguisher service & repair
A-Expert Tire & Service	ACH	-42.00	Unit #2211 flat repair
American Pest Pro	ACH	-950.00	Pest control & lawn spraying - all stations
AmeriGas	ACH	-341.17	Sta. #4 propane
Bound Tree Medical	ACH	-4,135.98	Medical supplies
Channel Innovations	ACH	-145.00	Mako repair
BSFD Fleet Maintenance	ACH	-1,916.01	Fleet maintenance & repair
CLIA Laboratory Program	ACH	-248.00	Laboratory fees (2 years) 10D0992764
Coconut Point Ford	ACH	-255.00	Unit #2458 repair
Comcast	ACH	-144.00	Sta. #3 cable boxes
Convergent	ACH	-13,765.30	Sta #55 structural cabling
CRS Technology	ACH	-1,060.00	Monthly MSP reporting, AppRiver, anti-viru...
Culligan	ACH	-13.50	Sta #3 water service
Dell Marketing L.P.	ACH	-5,831.87	Sta #55 computers (4)
Dick Williams	ACH	-16.98	Piping
Drug Testing Place	ACH	-312.20	Post injury drug testing - #140
Extreme Temp Air Conditionin...	ACH	-9,453.00	AC repair, Sta #55 ice machine, filters, etc
Fastenal Co	ACH	-4,289.75	Household supplies
Fire Station Furniture	ACH	-5,959.21	Sta #55 recliners(5)
Forest Utilities, Inc.	ACH	-135.64	Sta #2 water (2)
Foster & Foster	ACH	-1,900.00	Annual OPEB valuation
G23 Services LLC	ACH	-507.00	MDC & LTE Sierra wireless monthly services
Gear Grid	ACH	-11,993.00	Sta #55 gear racks
Glen VanBrunt	ACH	-150.00	Per diem - DEMES
Grainger	ACH	-1,041.92	Sta #55 coffee machines
Grau & Associates	ACH	-24,300.00	Audit prep - partial billing
Hydraulic Supply Co	ACH	-48.08	Air hose
J.M. Todd	ACH	-457.36	Sta #3 copier maintenance & lease (2)
Kass Whidden	ACH	-150.00	DEMES per diem
Lewis, Longman & Walker PA	ACH	-473.00	Legal services
Lightning Wireless Solutions	ACH	-270.00	Unit #2370 lighting repair
Lucas Karth	ACH	-125.00	Training: ESLI Finance/Budgeting
Marco Office Supply	ACH	-1,206.00	Sta #55 chairs
Miners Refrigeration	ACH	-757.92	Freezer repairs
Motorola - local	ACH	-47,228.04	New radios & programming
Nafeco	ACH	-3,529.16	Uniforms
Naples Flag	ACH	-235.87	US flags (5)
NexAir	ACH	-109.36	Monthly oxygen cylinder rental
Office Depot Business Services	ACH	-106.65	Printer toner
Public Risk Underwriters	ACH	-23,949.42	Worker's Comp Insurance
Rhyvon Bonte	ACH	-430.00	Training: Rope Tech
Ryan Petroleum	ACH	-4,677.05	Fuel - Sta #1, #3 & #4
Smarsh	ACH	-2,240.46	Social media backup subscription
Studio A.D. LLC	ACH	-787.50	Sta #55 architectural services
Ten - 8 Equipment Inc.	ACH	-38,498.61	New engine parts/equipment, apparatus re...
Verathon	ACH	-4,000.00	Medical supplies
VFIS	ACH	-277.00	Add vehicle to insurance
Water Medic of Cape Coral	ACH	-373.50	Sta #1 RO system repair
Wright Construction	ACH	-1,302,682.88	Sta #55 construction costs (2)
Zoll Medical	ACH	-51,465.22	Medical supplies
Jun 12, 25		-1,574,205.61	

JUNE 12, 2025
REGULAR BOARD MEETING
CHIEF'S REPORT

1. 2023-2024 Fiscal Year Audit Presentation – Grau & Associates will be presenting our 2023-2024 fiscal year audit at the regularly scheduled July Board meeting.
2. Financial Disclosure Report – Reminder that the online report is due by July 1, 2025
3. Property Appraiser Estimate – The Property Appraisers June 2025 estimate of the tax roll will be discussed.
4. Thank You Letters – I am in receipt of thank you letters which will be presented for your review.
5. Fire & Rescue Calls – The San Carlos Park Fire Protection and Rescue Service District ran a total of 472 fire and rescue calls for the month of May 2025. Also for review is the fire/rescue comparison sheet which is attached and will be reviewed at the meeting.

Respectfully Submitted,



David Cambareri,
Fire Chief

Incidents by Type Report (Summary)

Alarm Date between 2025-05-01 and 2025-05-31

Incident Type Code	Incident Type	Count	% of Incidents
100 - Fire			
111	Building fire	2	0.42%
112	Fires in structure other than in a building	0	0.00%
113	Cooking fire,confined to container	1	0.21%
114	Chimney or flue, confined to chimney	0	0.00%
118	Trash or rubbish fire,contained	1	0.21%
121	Fire in mobile home used as fixed residence	0	0.00%
122	Fire in motor home, camper, recreational vehicle	0	0.00%
123	Fire in portable building, fixed location	0	0.00%
131	Passenger Vehicle Fire	2	0.42%
132	Road freight or transport vehicle fire	0	0.00%
134	Water vehicle fire	0	0.00%
137	Camper or recreational vehicle (RV) fire	0	0.00%
138	Off road vehicle or heavy equipement fire	0	0.00%
140	Natural vegetation fire, other	0	0.00%
141	Forest, woods or wildland fire	1	0.21%
142	Brush or brush-and-grass mixture fire	4	0.85%
143	Grass Fire	3	0.64%
151	Outside rubbish, trash or waste fire	6	1.27%
154	Dumpster or other outside trash receptacle fire	2	0.42%
161	Outside storage fire	0	0.00%
162	Outside equipment fire	1	0.21%
173	Cultivated trees or nursery stock	0	0.00%
		<u>23</u>	4.87%
200- Explosions			
221	Over pressure rupture of air or gas pipe/pipline	0	0.00%
251	Excessice heat,scorch burns with no ignition	0	0.00%
		<u>0</u>	0.00%
300 - EMS			
311	Medical assist, assist EMS crew	9	1.91%
321	EMS call, excluding vehicle accident with injury	243	51.48%
322	Motor vehicle accident with injuries	22	4.66%
323	Motor vehicle/pedestrian accident (MV Ped)	0	0.00%
324	Motor vehicle accident with no injuries.	21	4.45%
331	Lock-in(if lock out, use 511)	0	0.00%
342	Search for person in water	0	0.00%
352	Extrication of victim(s) from vehicle	0	0.00%
353	Removal of victim(s) from stalled elevator	1	0.21%
356	High angle rescue	0	0.00%
357	Extrication of victim(s) from machinery	0	0.00%
361	Swimming/recreational water areas rescue	0	0.00%
365	Watercraft rescue	0	0.00%
371	Electrocution or potential electrocution	0	0.00%
381	Rescue or EMS standby	0	0.00%
		<u>296</u>	62.71%
400 - HAZMAT			
411	Gasoline or other flammable liquid spill	0	0.00%
412	Gas leak (natural gas or LPG)	0	0.00%
413	Oil or other cumbustible liquid	0	0.00%
421	Chemical hazard no spill or leak	0	0.00%
422	Chemical spill or leak	0	0.00%

423 Refrigeration leak	0	0.00%
424 Carbon monoxide incident	0	0.00%
440 Electrical wiring/equipment problem, other	1	0.21%
441 Heat from short circuit	0	0.00%
442 Overheated motor	1	0.21%
443 Breakdown of Light Ballast	0	0.00%
444 Power line down	0	0.00%
445 Arching Shorted elec. Equip	6	1.27%
461 Building or structure weakend or collapsed	0	0.00%
462 Aircraft standby	0	0.00%
463 Vehicle accident, general cleanup	1	0.21%
480 Attempted burning, illegal action,other	0	0.00%
481 Attempt to burn	0	0.00%
	<u>9</u>	1.91%

500 - Service Call

510 Person in distress, other	0	0.00%
511 Lock-out	0	0.00%
512 Ring or jewelry removal	0	0.00%
520 Water Problem, other	0	0.00%
521 Water evacuation	0	0.00%
522 Water or Steam	2	0.42%
531 Smoke or oder removal	0	0.00%
540 Animal problem, other	0	0.00%
541 Animal problem	0	0.00%
542 Animal Rescue	0	0.00%
550 Public service assistance	0	0.00%
551 Assist police or other GOV agency	1	0.21%
552 Police matter	2	0.42%
553 Public service	3	0.64%
554 Assist invalid	16	3.39%
555 Defective elevator, no occupants	0	0.00%
561 Unauthorized burning	0	0.00%
571 Stand By	1	0.21%
	<u>25</u>	5.30%

600 - Series

611 Dispatched & canceled en route	53	11.23%
621 Wrong Location	0	0.00%
622 No incident found on arrival at dispatch address	26	5.51%
631 Authorized controlled burning	0	0.00%
641 Vicinty alarm (incident in other location)	0	0.00%
651 Smoke scare, oder of smoke	5	1.06%
652 Steam, vapor,fog,or dust thought to be smoke	0	0.00%
653 Smoke form Barbcue, tar kettle	0	0.00%
661 EMS call, party transported by non-fire agency	0	0.00%
671 Hazmat release investigation w/no hazmat	0	0.00%
	<u>84</u>	17.80%

700 - False Alarm

700 False alarm or false call, other	0	0.00%
710 Malicious false call, other	0	0.00%
711 Municipal alaram, malicious fasle alaram	0	0.00%
713 Telepone, malicious false alarm	0	0.00%
714 Central satation, malicious fasle alaram	1	0.21%
715 Local alarm system, malicious false alarm	1	0.21%
731 Sprinkler activation due to malfunction	0	0.00%
733 Smoke detector activation due to malfunction	2	0.42%

734 Heat detector activation due to malfunction	0	0.00%
735 Unintentional transmission of alarm, other	7	1.48%
736 CO detector activation due to malfunction	1	0.21%
740 Unintentional transmission of alarm, other	0	0.00%
741 Sprinkler activation, no fire - unintentional	0	0.00%
743 Smoke detector activation, no fire - unintentional	3	0.64%
744 Detector activation, no fire - unintentional	5	1.06%
745 Alarm system activation, no fire - unintentional	15	3.18%
746 Carbon monoxide detector activation, no CO	0	0.00%
	<u>35</u>	7.42%
800-Severe Weather		
812 Flood assesment	0	0.00%
814 Lightning strike no fire	0	0.00%
	<u>0</u>	0.00%
900-Special Incident		
900 Special type of incident, other	0	0.00%
Total Incident Count	<u>472</u>	100.00%

Incidents by District (Summary)

Alarm Date between 2025-05-01 and 2025-05-31

District	#	%
San Carlos Park Fire and Rescue District	430	91.10%
Fort Myers Beach Fire Rescue EMS	1	0.21%
Lehigh Acres Fire Control District	0	0.00%
City of Fort Myers Fire Department	0	0.00%
Bonita Springs Fire Department	3	0.64%
Estero Fire and Rescue District	10	2.12%
Bayshore Fire and Rescue Service District	0	0.00%
Iona McGregor Fire District	0	0.00%
Cape Coral Fire Department	0	0.00%
Lee County Airport Rescue and Firefighting	3	0.64%
Out of County	1	0.21%
South Trail Fire Protection and Rescue District	24	5.08%
	<u>472</u>	<u>100.00%</u>

Zone	#	%
51	182	38.56%
52	84	17.80%
53	67	14.19%
54	139	29.45%
	<u>472</u>	<u>100.00%</u>

Emergency Calls For 2023, 2024, 2025				
	2023	2024	2025	
JAN	472	516	543	5.23%
FEB	515	481	439	-8.73%
MAR	543	470	491	4.47%
APRIL	480	461	499	8.24%
MAY	466	496	472	-4.84%
JUNE	446	443	0	0.00%
JULY	405	437	0	0.00%
AUG	486	480	0	0.00%
SEP	490	522	0	0.00%
OCT	469	561	0	0.00%
NOV	435	500	0	0.00%
DEC	461	529	0	0.00%
TOTAL	5668	5896	2444	41.45%
Overall average call volume percentage to date:				0.87%

2025-2026 SCPFD Budget Schedule

MONDAY

JUNE 30

The Property Appraiser certifies the tax roll and issues the DR-420 Form in the Oasy's Portal.

THURSDAY

JULY 10

The Fire Chief presents the Proposed Budget to the Board of Fire Commissioners. The proposed millage is set by the Board based on the DR-420 Form.

FRIDAY

JULY 11

The signed and completed DR-420 Form is transmitted and e-submitted back to the Oasy's Portal. Send copy of Proposed Budget to Clerk of Courts – Minutes Department.

THURSDAY

AUGUST 14

Regularly scheduled Board Meeting. No action on the Budget as the Property Appraiser will be mailing out the Notice of Proposed Taxes around August 15th. The Property Appraiser will be advertising the date and time of the Tentative Budget and Millage Hearing. (6:05 p.m.)

MONDAY

SEPTEMBER 1

AD NOTICE REMINDER **Order** Ad placement to run on Friday, **September 12, 2025** in the News Press.

*Need budget numbers by this date

THURSDAY

SEPTEMBER 11

Regular Board Meeting at 6:00 p.m. The Tentative Millage and Tentative Budget (6:05 p.m.) will or will not be approved at this time.

Final Millage & Budget Hearing Dates

FRIDAY

SEPTEMBER 12

The legal ads are placed advertising the Final Millage and Budget Hearing. Ad **MUST** run 2-5 days prior to the meeting. Ad to run on Friday, September 12, 2025. **Pick up 2 papers!!!**

MONDAY

SEPTEMBER 15

Final Millage and Budget Hearing will be held at 6:00 p.m. The Final Millage and Budget are adopted at this meeting.

*The Millage is adopted first

*The Budget is adopted second

TUESDAY

SEPTEMBER 16

Taxing authority certifies adopted millage to the Property Appraiser, Tax Collector, and the Department of Revenue using Oasy's Portal.

**BUDGET MEETINGS FOR
FY 2025-2026**

**LEE COUNTY COMMISSIONERS
AND
LEE COUNTY SCHOOL BOARD**

LEE COUNTY COMMISSIONERS

Public Hearing
Final Public Hearing

September 2, 2025 @ 5:05 p.m.
September 16, 2025 @ 5:05 p.m.

Lee County Budget Services

Contact: Budget Office
From: Budget Services
Phone: 239-533-2221

CONFIRMED DATE: 3/19/2025

LEE COUNTY SCHOOL BOARD

Public Hearing
Final Budget Hearing

July 29, 2025 @ 5:05 p.m.
September 9, 2025 @ 5:05 p.m.

Lee County School Board Contact:

n: Budget Department
Phone: 239-337-8217

CONFIRMED DATE: 3/19/2025

SAN CARLOS PARK FIRE DISTRICT

Proposed Budget July 10, 2025 @ 6:00 p.m.
Tentative Budget September 11, 2025 @ 6:05 p.m.
Final Budget September 15, 2025 @ 6:00 p.m.

*Dates are compliant with TRIM regulations