

**SAN CARLOS PARK FIRE PROTECTION & RESCUE SERVICE DISTRICT
BOARD OF FIRE COMMISSIONERS MEETING AGENDA**

Date: March 13, 2025

6:00 p.m.

16900 ORIOLE ROAD

FORT MYERS, FL 33912

Meeting Called to Order

Pledge of Allegiance

Moment of Silence

Fire Commissioner Roll Call

Adoption of Agenda

Consent Agenda (Approval)

Items listed are considered routine and actions will be taken by one motion; if a Commissioner desires discussion, the specific item will be removed during the Adoption of the Agenda and considered separately

- Approval of Records of Proceedings
- Approval of February 2025 Treasurers Report
- Approval of Bills to be paid.

Fire Chief's Report – Items to be pulled

Old Business [Note: Prior to Board action being taken on each of the Business Agenda Items, (old and new business) members of the public will have up to three (3) minutes per person to make public comment on each of the agenda items after the Fire Commissioners have had their discussion]

New Business

Public Input: Allocates up to 3 minutes each

Adjournment

ADA COMPLIANCE: In accordance with Florida Statute 286.26: Persons with disabilities needing assistance to participate in any of these proceedings should contact San Carlos Park Fire District at 239-267-7525 at least 48 hours prior to the meeting.

**SAN CARLOS PARK FIRE DISTRICT
REGULAR BOARD MEETING
MARCH 13, 2025**

RECORD OF PROCEEDINGS FROM FEBRUARY 13, 2025, REGULAR BOARD MEETING:

Commissioner Hathaway opened the regular board meeting at 6:00 p.m.

Pledge of Allegiance

Moment of Silence

ROLL CALL

Chairperson Darleen Hathaway, Vice-Chair Craig Weinbaum, Treasurer Steve Tokarz, Secretary Matt Fields and Commissioner Mark Stirns attended. Chief David Cambareri, Assistant Chief Glen Van Brunt and Executive Assistant Jennifer Bossi also attended.

ADOPTION OF AGENDA

Commissioner Weinbaum made a motion to approve and adopt the agenda. Commissioner Fields seconded. The motion was voted upon, with no questions, the motion carried unanimously.

PUBLIC COMMENT

None

ITEMS TO BE PULLED FOR DISCUSSION

Commissioner Stirns pulled bill: Drug Testing Place

Commissioner Tokarz pulled pre-paid bill: Chase credit

Commissioner Tokarz pulled bill: Wright Constructions

Discussion ensued, with no questions, a motion was made to approve the consent agenda.

CONSENT AGENDA

Commissioner Weinbaum made a motion to approve the Consent Agenda. Commissioner Fields seconded. The motion was voted upon, with no further questions, the motion carried unanimously.

CHIEF'S REPORT

- Annual Awards Ceremony discussion,
- Procedural Polices Revision, to include civility code, Article IV

Commissioner Tokarz made a motion to adopt the revised procedural polices including the civility code article. Commissioner Weinbaum seconded. The motion was voted upon, with no question, the motion carried unanimously.

- Dinner in the Firehouse certificate for New Horizons of Southwest Florida

Commissioner Fields made a motion to provide New Horizons of Southwest Florida with a dinner in the firehouse certificate no exceeding \$200.00 for their charity event. Commissioner Tokarz seconded the motion. The motion was voted upon, with no question, the motion carried unanimously.

- Thank you letter presentation
- Fire Rescue Calls (543) January 2025

OLD BUSINESS

- Station 55 update
- Engine 55
- Station 56 discussion

NEW BUSINESS

- Trade Port Presentation
- St. Patrick's Day T-shirts

Commissioner Weinbaum moved fund the purchase of St. Patrick's Day shirts for the San Carlos Park Fire District benevolent fund not exceeding \$1500.00; Commissioner Fields seconded. The motion was voted upon, with no questions the motion carried.

- Open Battalion Chief Position
- FASD Legislative Day
- FASD Washington DC

Commissioner Fields motioned to approve Chief Cambareri to travel to D.C. as a representative of the Florida Association of Special Districts and the Nation Special District Association. Commissioner Tokarz seconded. The motion was voted upon, with no questions, the motion unanimously carried.

- Division Chief Altstatt (Countywide high rise training opportunities)

PUBLIC INPUT

None

Commissioner Hathaway adjourned the meeting at 6:32 p.m.

Respectfully Submitted,
Commissioner Matthew Fields
Secretary

**SAN CARLOS PARK FIRE DISTRICT
TREASURER'S REPORT
FEBRUARY 13, 2025**

BB&T OPERATING CASH BALANCE	1/31/25	\$545,644.82
DEPOSITS	2/28/25	\$12,642.58
Transfers	2/28/25	\$2,500,000.00
INTEREST	2/28/25	
DISBURSEMENTS	2/28/25	\$2,194,477.75
Transfers	2/28/25	
ACCOUNT BALANCE AS OF	2/28/25	\$863,809.65
BB&T OPERATING ACCT SAVINGS	1/31/25	\$29,207,811.05
DEPOSITS	2/28/25	\$705,068.25
Transfers	2/28/25	
INTEREST	2/28/25	\$43,721.69
DISBURSEMENTS	2/28/25	
Transfers	2/28/25	\$2,500,000.00
ACCOUNT BALANCE AS OF	2/28/25	\$27,456,600.99
BB&T PETTY CASH ACCOUNT BALANCE	1/31/25	\$1,760.25
DEPOSITS	2/28/25	
INTEREST	2/28/25	
DISBURSEMENTS	2/28/25	
ACCOUNT BALANCE AS OF	2/28/25	\$1,760.25
BB&T IMPACT FEE ACCOUNT	1/31/25	\$2,803,598.33
DEPOSITS	2/28/25	
Transfers	2/28/25	
INTEREST	2/28/25	\$4,433.83
DISBURSEMENTS	2/28/25	
Transfers	2/28/25	
ACCOUNT BALANCE AS OF	2/28/25	\$2,808,032.16
BB&T COMPENSATED ABSENCES ACCOUNT	1/31/25	\$1,565,091.93
DEPOSITS	2/28/25	
Transfers	2/28/25	
INTEREST	2/28/25	\$2,475.16
DISBURSEMENTS	2/28/25	
Transfers	2/28/25	
ACCOUNT BALANCE AS OF	2/28/25	\$1,567,567.09
FL SAFE ASSET ACCOUNT	1/31/25	\$5,335,011.80
DEPOSITS	2/28/25	
Transfers	2/28/25	
INTEREST	2/28/25	\$18,151.61
DISBURSEMENTS	2/28/25	
Transfers	2/28/25	
ACCOUNT BALANCE AS OF	2/28/25	\$5,353,163.41
OPERATING ACCOUNT BALANCE	2/28/25	\$28,320,410.64
(INCLUDES OPERATING AND SAVINGS)		
PETTY CASH ACCOUNT BALANCE	2/28/25	\$1,760.25
IMPACT FEE ACCOUNT BALANCE	2/28/25	\$2,808,032.16
COMPENSATED ABSENCES ACCOUNT BALANCE	2/28/25	\$1,567,567.09
FL SAFE ASSET ACCOUNT BALANCE	2/28/25	\$5,353,163.41
BANK BALANCES AS OF	2/28/25	\$38,050,933.55

**SAN CARLOS PARK FIRE DISTRICT
PREPAID BILLS
FEBRUARY 13, 2025**

VENDOR NAMES	AMOUNT	CHECK #	DESCRIPTION
ACE HARDWARE-CAPITAL ONE	\$ 56.30	ACH	STA 51 REPAIRS
INTUIT	\$ 17.50	ACH	ONLINE PAYMENT FEES
SUMMIT BROADBAND	\$ 354.33	ACH	STA #54 PHONE/INTERNET
SW FL LAWCARE	\$ 1,390.00	ACH	LAWCARE - ALL STATIONS
TRUIST	\$ 21,355.18	ACH	ELECTRIC, CAR WASHES, ETC
WASTE PRO	\$ 1,039.04	ACH	STA #1, #3 & #4 GARBAGE SERVICE
WEX	\$ 1,210.28	ACH	FUEL
PRE PAID BILLS TOTAL	\$25,422.63		
PAYROLL TAXES PAY 10 02/14/25	\$ 91,108.86	DEBIT MEMO	
PAYROLL TAXES PAY 11 02/28/25	\$ 96,611.80	DEBIT MEMO	
PAYROLL TAXES COMM. 02/13/25	\$ 254.50	DEBIT MEMO	
PAYROLL TAX TOTAL	\$ 187,975.16		
DEBIT MEMO - DIV. OF RETIREMENT	\$ 17,977.03	STATE OF FLORIDA RETIREMENT	
DEBIT MEMO - FMPTF	\$ 209,574.10	CHAPTER 175 RETIREMENT	
DEBIT MEMO - CIGNA	\$ 154,310.72	HEALTH INSURANCE	
DEBIT MEMO - MICROSOFT	\$ 2,211.00	OFFICE 365 MONTHLY FEE	
DEBIT MEMO - PRINCIPAL LIFE	\$ 58.16	CHIEF CAMBARERI LIFE INSURANCE	
DEBIT MEMO - AMERIFLEX	\$ 152.50	COBRA/RETIREE INSURANCE BILLING	
DEBIT MEMO TOTAL	\$ 384,283.51		
SUB-TOTAL	\$597,681.30		
MONTHLY BILLS TO BE PAID	\$822,738.00		
TOTAL	\$ 1,420,419.30		
PRE PAID BILLS TOTAL	\$ 25,422.63		
PAYROLL TAX TOTAL	\$ 187,975.16		
DEBIT MEMO TOTAL	\$ 384,283.51		
MONTHLY BILLS TOTAL	\$ 822,738.00		
	\$1,420,419.30		

3:37 PM
 03/11/25
 Accrual Basis

San Carlos Park Fire Protection & Rescue Service District
Board Meeting Report
 March 13, 2025

Name	Amount	Num	Memo
Mar 13, 25			
A-Expert Tire & Service	-636.96	ACH	Unit #1976 tires (4)
Amazon.com	-1,741.76	ACH	Hydrant markers, adhesive, parts, etc
American Pest Pro	-940.00	ACH	Pest control & lawn spraying - all stations
Bound Tree Medical	-4,472.40	ACH	Medical supplies
Box Hub	-3,570.00	ACH	Shipping container upgrade
BSFD Fleet Maintenance	-10,203.10	ACH	Apparatus & command vehicle maintenance/repair
Channel Innovations	-549.48	ACH	Sta #3 Mako system repair
Collier Electric of Fort Myers	-7,914.14	ACH	Sta #55 electrical components
Collin Chisholm	-213.00	ACH	Training: Course Design
Comcast	-156.00	ACH	Sta #2 & #3 cable boxes
CRS Technology	-1,060.00	ACH	Monthly MSP reporting, AppRiver, etc
Culligan	-25.50	ACH	Sta. #3 bottled water service
Curtis Parnell	-250.00	ACH	Training: Aerial Operations
Drug Testing Place	-265.00	ACH	Post accident drug/alcohol testing #211
Eastern Fire Equipment Servi...	-156.70	ACH	Fuel tank and filter
Fastenal Co	-3,933.71	ACH	Vending fees, household supplies, etc
FL Drone Supply	-19,472.00	ACH	Drone and supplies
FMPTF	-11,400.00	ACH	Annual report prep & member statements
Forest Utilities, Inc.	-67.82	ACH	Sta. #2 sewer
G23 Services LLC	-507.00	ACH	Monthly MDC & Sierra wireless maintenance
Garage Doors by Roy North, I...	-325.00	ACH	Sta #4 bay door repair
Glen VanBrunt	-150.00	ACH	Training: Private Fire Protection Systems
J.M. Todd	-445.45	ACH	Sta #3 copier lease and monthly maintenance (2)
Joseph Foronda	-213.00	ACH	Training: Course Design
Lawrence Fitch	-213.00	ACH	Training: Course Design
Lee Co Fire Chief's Assoc	-1,160.00	ACH	LCFCA Annual Membership Dues
Lee Co Public Safety/EMS	-395.00	ACH	CPR class/cards
Lewis, Longman & Walker PA	-2,666.00	ACH	Legal services
Marlon Equitz	-773.00	ACH	Training: Rope rescue & Course Design
MES-Florida	-19,003.22	ACH	Hurst tool service and repair
Nafeco	-606.94	ACH	Uniforms, smoke machine liquid smoke
NFPA	-175.00	ACH	Membership Dues - Van Brunt ID #3596253
Nicholas Gannon	-200.00	ACH	Training: Course Design
Office Depot Business Services	-107.46	ACH	Office supplies
Ogletree, Deakins, Nash, Sm...	-171.00	ACH	Legal services
Overhead Door Co	-420.00	ACH	EVAC remotes (6)
ParagonMeds	-105.88	ACH	Medical supplies
Pedro Nunez	-560.00	ACH	Training: Rope Rescue
Public Risk Underwriters	-23,949.42	ACH	Worker's Comp Insurance
Ryan Petroleum	-4,688.39	ACH	Fuel - Sta #1, #3 & #4
SkyBase Communications	-2,376.00	ACH	Satellite phone service
Sunbelt Graphics	-273.00	ACH	Retirement ax
Ten - 8 Equipment Inc.	-2,605.37	ACH	Apparatus repair
Tyler Heinzman	-560.00	ACH	Training: Rope Rescue Ops
Wright Construction	-691,730.49	ACH	Sta #55 construction draw
Zoll Medical	-1,330.81	ACH	Medical supplies
Mar 13, 25	-822,738.00		

March 13, 2025
REGULAR BOARD MEETING
CHIEF'S REPORT

1. 2024 Annual Awards presentations: We will be having our 2024 awards presentation after a pause to the meeting starting at 6:15 p.m. *Meeting has been moved to Station 54.

2. Fiscal Year 2023/2024 Audit Update - We are in the process of completing our 2023/2024 audit process, we are expected to have the audit presented in the near future.

3. Fire & Rescue Calls – The San Carlos Park Fire Protection and Rescue Service District ran a total of 439 fire and rescue calls for the month of February 2025. Also for review is the fire/rescue comparison sheet which is attached and will be reviewed at the meeting. Thank you to all of our staff for their continued commitment to our organization.

Respectfully submitted,



David Cambareri
Fire Chief

Incidents by Type Report (Summary)

Alarm Date between 2025-02-01 and 2025-02-28

Incident Type Code	Incident Type	Count	% of Incidents
100 - Fire			
111	Building fire	1	0.23%
112	Fires in structure other than in a building	0	0.00%
113	Cooking fire,confined to container	0	0.00%
118	Trash or rubbish fire,contained	1	0.23%
121	Fire in mobile home used as fixed residence	0	0.00%
122	Fire in motor home, camper, recreational vehicle	0	0.00%
123	Fire in portable building, fixed location	0	0.00%
131	Passenger Vehicle Fire	3	0.68%
132	Road freight or transport vehicle fire	0	0.00%
134	Water vehicle fire	0	0.00%
137	Camper or recreational vehicle (RV) fire	0	0.00%
138	Off road vehicle or heavy equipment fire	0	0.00%
140	Natural vegetation fire, other	0	0.00%
141	Forest, woods or wildland fire	0	0.00%
142	Brush or brush-and-grass mixture fire	0	0.00%
143	Grass Fire	1	0.23%
151	Outside rubbish, trash or waste fire	6	1.37%
154	Dumpster or other outside trash receptacle fire	0	0.00%
161	Outside storage fire	0	0.00%
162	Outside equipment fire	0	0.00%
173	Cultivated trees or nursery stock	0	0.00%
		12	2.73%
200- Explosions			
221	Over pressure rupture of air or gas pipe/pipline	0	0.00%
251	Excessice heat,scorch burns with no ignition	0	0.00%
		0	0.00%
300 - EMS			
311	Medical assist, assist EMS crew	11	2.51%
321	EMS call, excluding vehicle accident with injury	252	57.40%
322	Motor vehicle accident with injuries	18	4.10%
323	Motor vehicle/pedestrian accident (MV Ped)	3	0.68%
324	Motor vehicle accident with no injuries.	18	4.10%
331	Lock-in(if lock out, use 511)	0	0.00%
342	Search for person in water	0	0.00%
352	Extrication of victim(s) from vehicle	0	0.00%
353	Removal of victim(s) from stalled elevator	1	0.23%
356	High angle rescue	0	0.00%
357	Extrication of victim(s) from machinery	0	0.00%
361	Swimming/recreational water areas rescue	0	0.00%
365	Watercraft rescue	0	0.00%
371	Electrocution or potential electrocution	0	0.00%
381	Rescue or EMS standby	0	0.00%
		303	69.02%
400 - HAZMAT			
411	Gasoline or other flammable liquid spill	0	0.00%
412	Gas leak (natural gas or LPG)	2	0.46%
413	Oil or other cumbustible liquid	0	0.00%
421	Chemical hazard no spill or leak	0	0.00%
422	Chemical spill or leak	0	0.00%
423	Refrigeration leak	0	0.00%

424 Carbon monoxide incident	0	0.00%
440 Electrical wiring/equipment problem, other	0	0.00%
441 Heat from short circuit	0	0.00%
442 Overheated motor	1	0.23%
443 Breakdown of Light Ballast	0	0.00%
444 Power line down	2	0.46%
445 Arching Shorted elec. Equip	3	0.68%
461 Building or structure weakend or collapsed	0	0.00%
462 Aircraft standby	3	0.68%
463 Vehicle accident, general cleanup	0	0.00%
480 Attempted burning, illegal action, other	0	0.00%
481 Attempt to burn	0	0.00%
	<u>11</u>	2.51%

500 - Service Call

510 Person in distress, other	0	0.00%
511 Lock-out	0	0.00%
512 Ring or jewelry removal	0	0.00%
520 Water Problem, other	0	0.00%
521 Water evacuation	0	0.00%
522 Water or Steam	0	0.00%
531 Smoke or oder removal	1	0.23%
540 Animal problem, other	0	0.00%
541 Animal problem	0	0.00%
542 Animal Rescue	2	0.46%
550 Public service assistance	0	0.00%
551 Assist police or other GOV agency	0	0.00%
552 Police matter	4	0.91%
553 Public service	4	0.91%
554 Assist invalid	20	4.56%
555 Defective elevator, no occupants	0	0.00%
561 Unauthorized burning	1	0.23%
571 Stand By	1	0.23%
	<u>33</u>	7.52%

600 - Series

611 Dispatched & canceled en route	49	11.16%
621 Wrong Location	0	0.00%
622 No incident found on arrival at dispatch address	13	2.96%
631 Authorized controlled burning	1	0.23%
641 Vicinty alarm (incident in other location)	0	0.00%
651 Smoke scare, oder of smoke	0	0.00%
652 Steam, vapor, fog, or dust thought to be smoke	0	0.00%
653 Smoke form Barbcue, tar kettle	0	0.00%
671 Hazmat release investigation w/no hazmat	0	0.00%
	<u>63</u>	14.35%

700 - False Alarm

700 False alarm or false call, other	0	0.00%
710 Malicious false call, other	0	0.00%
711 Municipal alram, malicious fasle alram	0	0.00%
713 Telepone, malicious false alarm	0	0.00%
714 Central satation, malicious fasle alram	0	0.00%
715 Local alarm system, malicious false alarm	0	0.00%
731 Sprinkler activation due to malfunction	0	0.00%
733 Smoke detector activation due to malfunction	0	0.00%
734 Heat detector activation due to malfunction	0	0.00%
735 Unintentional transmission of alarm, other	5	1.14%

736 CO detector activation due to malfunction	0	0.00%
740 Unintentional transmission of alarm, other	0	0.00%
741 Sprinkler activation, no fire - unintentional	0	0.00%
743 Smoke detector activation, no fire - unintentional	2	0.46%
744 Detector activation, no fire - unintentional	4	0.91%
745 Alarm system activation, no fire - unintentional	6	1.37%
746 Carbon monoxide detector activation, no CO	0	0.00%
	<u>17</u>	3.87%

800-Severe Weather

812 Flood assesment	0	0.00%
814 Lightning strike no fire	0	0.00%
	<u>0</u>	0.00%

900-Special Incident

900 Special type of incident, other	0	0.00%
Total Incident Count	<u>439</u>	100.00%

Incidents by District (Summary)

Alarm Date between 2025-02-01 and 2025-02-28

District	#	%
San Carlos Park Fire and Rescue District	377	85.88%
Fort Myers Beach Fire Rescue EMS	0	0.00%
Lehigh Acres Fire Control District	0	0.00%
City of Fort Myers Fire Department	1	0.23%
Bonita Springs Fire Department	1	0.23%
Estero Fire and Rescue District	35	7.97%
Bayshore Fire and Rescue Service District	0	0.00%
Iona McGregor Fire District	0	0.00%
Cape Coral Fire Department	0	0.00%
Lee County Airport Rescue and Firefighting	1	0.23%
Out of County	0	0.00%
South Trail Fire Protection and Rescue District	24	5.47%
	<hr/> 439	100.00%

Zone	#	%
51	168	38.27%
52	66	15.03%
53	80	18.22%
54	125	28.47%
	<hr/> 439	100.00%

Emergency Calls For 2023, 2024, 2025				
	2023	2024	2025	
JAN	472	516	543	5.23%
FEB	515	481	439	-8.73%
MAR	543	470	0	0.00%
APRIL	480	461	0	0.00%
MAY	466	496	0	0.00%
JUNE	446	443	0	0.00%
JULY	405	437	0	0.00%
AUG	486	480	0	0.00%
SEP	490	522	0	0.00%
OCT	469	561	0	0.00%
NOV	435	500	0	0.00%
DEC	461	529	0	0.00%
TOTAL	5668	5896	982	16.66%
Overall average call volume percentage to date:				-1.75%

Filter statement

Filters **Alarm Date Range** 2/1/25 to 2/28/25 | **Is Locked** true | **Is Active** true

Fire Index - Incident Type Breakdown

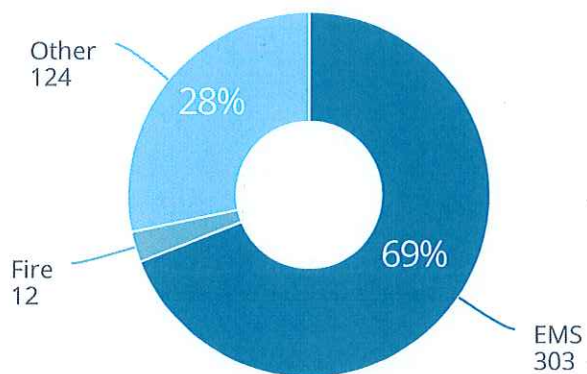
Count of Total Incidents & Exposures

Count of Incidents

439

Count of Exposures **439**

EMS/Fire Incident Breakdown



Count of Incidents by Incident Type

