

**SAN CARLOS PARK FIRE DISTRICT  
REGULAR BOARD MEETING  
MARCH 13, 2025**

**RECORD OF PROCEEDINGS FROM FEBRUARY 13, 2025, REGULAR BOARD MEETING:**

Commissioner Hathaway opened the regular board meeting at 6:00 p.m.

Pledge of Allegiance

Moment of Silence

**ROLL CALL**

Chairperson Darleen Hathaway, Vice-Chair Craig Weinbaum, Treasurer Steve Tokarz, Secretary Matt Fields and Commissioner Mark Stirns attended. Chief David Cambareri, Assistant Chief Glen Van Brunt and Executive Assistant Jennifer Bossi also attended.

**ADOPTION OF AGENDA**

*Commissioner Weinbaum made a motion to approve and adopt the agenda. Commissioner Fields seconded. The motion was voted upon, with no questions, the motion carried unanimously.*

**PUBLIC COMMENT**

None

**ITEMS TO BE PULLED FOR DISCUSSION**

Commissioner Stirns pulled bill: Drug Testing Place

Commissioner Tokarz pulled pre-paid bill: Chase credit

Commissioner Tokarz pulled bill: Wright Constructions

Discussion ensued, with no questions, a motion was made to approve the consent agenda.

**CONSENT AGENDA**

*Commissioner Weinbaum made a motion to approve the Consent Agenda. Commissioner Fields seconded. The motion was voted upon, with no further questions, the motion carried unanimously.*

**CHIEF'S REPORT**

- Annual Awards Ceremony discussion,
- Procedural Polices Revision, to include civility code, Article IV

*Commissioner Tokarz made a motion to adopt the revised procedural polices including the civility code article. Commissioner Weinbaum seconded. The motion was voted upon, with no question, the motion carried unanimously.*

- Dinner in the Firehouse certificate for New Horizons of Southwest Florida

*Commissioner Fields made a motion to provide New Horizons of Southwest Florida with a dinner in the firehouse certificate no exceeding \$200.00 for their charity event. Commissioner Tokarz seconded the motion. The motion was voted upon, with no question, the motion carried unanimously.*

- Thank you letter presentation
- Fire Rescue Calls (543) January 2025

**OLD BUSINESS**

- Station 55 update
- Engine 55
- Station 56 discussion

**NEW BUSINESS**

- Trade Port Presentation
- St. Patrick's Day T-shirts

*Commissioner Weinbaum moved fund the purchase of St. Patrick's Day shirts for the San Carlos Park Fire District benevolent fund not exceeding \$1500.00; Commissioner Fields seconded. The motion was voted upon, with no questions the motion carried.*

- Open Battalion Chief Position
- FASD Legislative Day
- FASD Washington DC

*Commissioner Fields motioned to approve Chief Cambareri to travel to D.C. as a representative of the Florida Association of Special Districts and the Nation Special District Association. Commissioner Tokarz seconded. The motion was voted upon, with no questions, the motion unanimously carried.*

- Division Chief Altstatt (Countywide high rise training opportunities)

**PUBLIC INPUT**

None

*Commissioner Hathaway adjourned the meeting at 6:32 p.m.*

Respectfully Submitted,  
Commissioner Matthew Fields  
Secretary