

**SAN CARLOS PARK FIRE PROTECTION & RESCUE SERVICE DISTRICT
BOARD OF FIRE COMMISSIONERS MEETING AGENDA**

Date: May 8, 2025

6:00 p.m.

**19591 BEN HILL GRIFFIN PARKWAY
FORT MYERS, FL 33913**

Meeting Called to Order

Pledge of Allegiance

Moment of Silence

Fire Commissioner Roll Call

Adoption of Agenda (Approval)

Consent Agenda (Approval, Discussion or Items to be pulled for discussion)

Items listed are considered routine and actions will be take by one motion; if a Commissioner desires discussion, the specific item will be removed during the Adoption of the Agenda and considered separately

- Approval of Records of Proceedings
- Approval of April 2025 Treasurers Report
- Approval of Bills to be paid.

Fire Chief's Report – Items to be pulled

Old Business [Note: Prior to Board action being taken on each of the Business Agenda Items, (old and new business) members of the public will have up to three (3) minutes per person to make public comment on each of the agenda items after the Fire Commissioners have had their discussion]

New Business

Public Input: Allocates up to 3 minutes each

Adjournment

ADA COMPLIANCE: In accordance with Florida Statute 286.26: Persons with disabilities needing assistance to participate in any of these proceedings should contact San Carlos Park Fire District at 239-267-7525 at least 48 hours prior to the meeting.

**SAN CARLOS PARK FIRE DISTRICT
REGULAR BOARD MEETING
APRIL 10, 2025**

RECORD OF PROCEEDINGS FROM APRIL 10, 2025, REGULAR BOARD MEETING:

Commissioner Hathaway opened the regular board meeting at 6:00 p.m.

Pledge of Allegiance

Moment of Silence

ROLL CALL

Chairperson Darleen Hathaway, Vice-Chair Craig Weinbaum, Treasurer Steve Tokarz and Commissioner Mark Stirns attended. Chief David Cambareri and Executive Assistant Jennifer Bossi also attended. Secretary Matt Fields had an excused absence.

ADOPTION OF AGENDA

Commissioner Weinbaum made a motion to approve and adopt the agenda. Commissioner Tokarz seconded. The motion was voted upon, with no questions, the motion carried unanimously.

PUBLIC COMMENT

None

CONSENT AGENDA

ITEMS TO BE PULLED FOR DISCUSSION

- Drug Testing Place
- H & H Autobody

Commissioner Weinbaum made a motion to approve the Consent Agenda. Commissioner Stirns seconded. The motion was voted upon, with no further questions, the motion carried unanimously.

CHIEF'S REPORT

- Second Quarterly Report
- Fire Rescue Calls (491) for March
- Thank you Letters

OLD BUSINESS

- Appleton Truck Inspection update
- Station 55 Discussion
- Future Positions discussion

NEW BUSINESS

- Lee County Emergency Management support letter
- Policy Revisions (105, 201.11 and 218)

Commissioner Hathaway made a motion to accept the revision to policy 105, 201.11 and 218. Commissioner Tokarz seconded the motion. The motion was voted upon, with no further questions, the motion was carried unanimously.

- Property Tax discussion

PUBLIC INPUT

None

Commissioner Hathaway adjourned the meeting at 6:33 p.m.

Respectfully Submitted,
Commissioner Matthew Fields
Secretary

**SAN CARLOS PARK FIRE DISTRICT
TREASURER'S REPORT
MAY 8, 2025**

BB&T OPERATING CASH BALANCE	3/31/25	\$871,407.30
DEPOSITS	4/30/25	\$100,055.46
Transfers	4/30/25	\$2,500,000.00
INTEREST	4/30/25	
DISBURSEMENTS	4/30/25	\$2,611,331.40
Transfers	4/30/25	
ACCOUNT BALANCE AS OF	4/30/25	\$860,131.36
BB&T OPERATING ACCT SAVINGS	3/31/25	\$26,060,438.45
DEPOSITS	4/30/25	\$534,318.18
Transfers	4/30/25	
INTEREST	4/30/25	\$42,132.07
DISBURSEMENTS	4/30/25	\$283.82
Transfers	4/30/25	\$2,500,000.00
ACCOUNT BALANCE AS OF	4/30/25	\$24,136,604.88
BB&T PETTY CASH ACCOUNT BALANCE	3/31/25	\$1,630.95
DEPOSITS	4/30/25	
INTEREST	4/30/25	
DISBURSEMENTS	4/30/25	
ACCOUNT BALANCE AS OF	4/30/25	\$1,630.95
BB&T IMPACT FEE ACCOUNT	3/31/25	\$2,812,889.19
DEPOSITS	4/30/25	\$45,232.45
Transfers	4/30/25	
INTEREST	4/30/25	\$4,784.38
DISBURSEMENTS	4/30/25	\$60.00
Transfers	4/30/25	
ACCOUNT BALANCE AS OF	4/30/25	\$2,862,846.02
BB&T COMPENSATED ABSENCES ACCOUNT	3/31/25	\$1,570,251.97
DEPOSITS	4/30/25	
Transfers	4/30/25	
INTEREST	4/30/25	\$2,660.82
DISBURSEMENTS	4/30/25	\$60.00
Transfers	4/30/25	
ACCOUNT BALANCE AS OF	4/30/25	\$1,572,852.79
FL SAFE ASSET ACCOUNT	3/31/25	\$5,373,249.03
DEPOSITS	4/30/25	
Transfers	4/30/25	
INTEREST	4/30/25	\$19,243.70
DISBURSEMENTS	4/30/25	
Transfers	4/30/25	
ACCOUNT BALANCE AS OF	4/30/25	\$5,392,492.73
OPERATING ACCOUNT BALANCE	4/30/25	\$24,996,736.24
(INCLUDES OPERATING AND SAVINGS)		
PETTY CASH ACCOUNT BALANCE	4/30/25	\$1,630.95
IMPACT FEE ACCOUNT BALANCE	4/30/25	\$2,862,846.02
COMPENSATED ABSENCES ACCOUNT BALANCE	4/30/25	\$1,572,852.79
FL SAFE ASSET ACCOUNT BALANCE	4/30/25	\$5,392,492.73
BANK BALANCES AS OF	4/30/25	\$34,826,558.73

**SAN CARLOS PARK FIRE DISTRICT
PREPAID BILLS
MAY 8, 2025**

VENDOR NAMES	AMOUNT	CHECK #	DESCRIPTION
SUNSHINE ACE - CAPITAL ONE	\$ 112.66	ACH	REPAIR SUPPLIES
NFPA	\$ 225.00	ACH	MEMBERSHIP DUES - VAN BRUNT
INTUIT	\$ 12.00	ACH	ONLINE PAYMENT FEES
SUMMIT BROADBAND	\$ 354.41	ACH	STA #54 PHONE/INTERNET
WEX BANK	\$ 1,762.25	ACH	FUEL
TRUIST	\$ 11,627.80	ACH	INTERNET/PHONES, CAR WASHES, ETC
WASTE PRO	\$ 1,037.96	ACH	STA #1, #3 & #4 GARBAGE SERVICE
LOWES	\$ 305.60	ACH	REPAIR SUPPLIES
FPL	\$ 3,552.92	ACH	ELECTRIC SERVICE - STA #2 & #3
AMERIGAS	\$ 304.53	ACH	STA #2 PROPANE
PRE PAID BILLS TOTAL	\$19,295.13		
PAYROLL TAXES PAY 14 04/11/25	\$ 92,553.28	DEBIT MEMO	
PAYROLL TAXES PAY 15 04/25/25	\$ 88,699.86	DEBIT MEMO	
PAYROLL TAXES COMM. 04/10/25	\$ 254.50	DEBIT MEMO	
PAYROLL TAX TOTAL	\$ 181,507.64		
DEBIT MEMO - DIV. OF RETIREMENT	\$ 17,944.61	STATE OF FLORIDA RETIREMENT	
DEBIT MEMO - FMPTF	\$ 202,143.78	CHAPTER 175 RETIREMENT	
DEBIT MEMO - CIGNA	\$ 191,786.07	HEALTH INSURANCE	
DEBIT MEMO - MICROSOFT	\$ 2,211.00	OFFICE 365 MONTHLY FEE	
DEBIT MEMO - PRINCIPAL LIFE	\$ 58.16	CHIEF CAMBARERI LIFE INSURANCE	
DEBIT MEMO - AMERIFLEX	\$ 152.50	COBRA/RETIREE INSURANCE BILLING	
DEBIT MEMO TOTAL	\$ 414,296.12		
SUB-TOTAL	\$615,098.89		
MONTHLY BILLS TO BE PAID	\$215,991.65		
TOTAL	\$ 831,090.54		
PRE PAID BILLS TOTAL	\$ 19,295.13		
PAYROLL TAX TOTAL	\$ 181,507.64		
DEBIT MEMO TOTAL	\$ 414,296.12		
MONTHLY BILLS TOTAL	\$ 215,991.65		
	\$ 831,090.54		

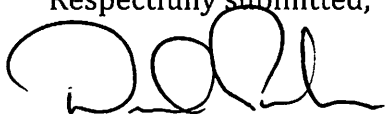
**San Carlos Park Fire Protection & Rescue Service District
Board Meeting Report
May 8, 2025**

Name	Num	Amount	Memo
May 8, 25			
A-Expert Tire & Service	ACH	-749.64	Unit #1759 tires (4)
Amazon.com	ACH	-1,615.93	Bulbs, hoses, etc
AmeriGas	ACH	-548.88	202153773 - Sta. #1
Bob Unger Services	ACH	-1,675.00	Sta #3 & #4 gate repair
Bound Tree Medical	ACH	-1,602.54	Medical supplies
BSFD Fleet Maintenance	ACH	-1,905.90	Apparatus repair and preventive mainten...
Channel Innovations	ACH	-76.00	Sta #1 Mako repair
Christian Gemelli	ACH	-150.00	Training: Building Construction
Coconut Point Ford	ACH	-1,360.61	Unit #2697 repair
Collier Electric of Fort Myers	ACH	-3,636.44	Sta #55 electrical supplies
Comcast	ACH	-156.00	Sta #2 & #3 cable boxes
Convergent	ACH	-431.90	Cable drops for EMS inventory system
Corey Leepper	ACH	-750.00	Training: Humanities Critical Thinking
CRS Technology	ACH	-1,060.00	Monthly MSP reporting, AppRiver, anti-viru...
Cummins Southeastern Power	ACH	-62,363.44	Sta #55 generator
David Treglown	ACH	-280.00	Training: Rope technician
Dick Williams	ACH	-411.49	Pump
Drug Testing Place	ACH	-528.60	Post accident/injury drug testing 245 & 163
Eastern Fire Equipment Servic...	ACH	-102.19	Repair
Ed Davis	ACH	-150.00	Training: Fire & Life Safety Educator II
EMCI Wireless	ACH	-194.40	Replacement cable
Extreme Temp Air Conditionin...	ACH	-180.00	Sta #1 AC repair
Fastenal Co	ACH	-6,625.93	Vending fees & household supplies
Florida Spring & Axle Service	ACH	-8,630.24	Unit #2060
FMPTF	ACH	-262.50	Benefit calculation - Staruk
G23 Services LLC	ACH	-507.00	MDC & LTE Sierra wireless monthly services
Gary Danis	ACH	-3,294.00	Sta #1 shades
GovDirect	ACH	-4,698.18	MDC (2)
Grau & Associates	ACH	-500.00	Audit field work
Gulf Coast Fire & Security	ACH	-360.00	Sta #3 & #4 quarterly alarm maintenance
Life Scan Wellness Centers	ACH	-62,767.00	Annual employee physicals and bloodwork
Lightning Wireless Solutions	ACH	-1,649.00	Docking station and supplies
Lucas Karth	ACH	-250.00	Per diem
Miners Refrigeration	ACH	-390.00	Sta #2 refrigerator repair
Motorola - local	ACH	-1,575.50	Radio & licensing
Nafeco	ACH	-89.00	Uniforms - Kay
Office Depot Business Services	ACH	-26.21	Office supplies
Overhead Door Co	ACH	-4,980.00	Sta #4 bay door repair
Public Risk Underwriters	ACH	-23,949.42	Worker's Comp Insurance
Ryan Petroleum	ACH	-4,596.95	Fuel - Sta #1, #3 & #4
Studio A.D. LLC	ACH	-3,106.25	Sta #55 architectural services
Ten - 8 Equipment Inc.	ACH	-6,925.53	SCBA smart docks, turtle tiles, etc
Verathon	ACH	-880.00	Medical supplies
May 8, 25		-215,991.66	

MAY 8, 2025
REGULAR BOARD MEETING
CHIEF'S REPORT

1. Florida Association of Special Districts: The 2025 Annual Conference is June 15-19, 2025, in Charlotte Harbor.
2. Fourth of July Parade– The District is once again preparing for the annual Fourth of July Parade, and I kindly ask for a motion to cover the cost of hiring the required three deputies and two voice volunteers for road closures during the event (\$900.00).
3. Fire & Rescue Calls – The San Carlos Park Fire Protection and Rescue Service District ran a total of 498 fire and rescue calls for the month of April 2025. Staff has been busy with training, community events and station maintenance.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'D. Cambareri', written in a cursive style.

David Cambareri
Fire Chief

Incidents by Type Report (Summary)

Alarm Date between 2025-04-01 and 2025-04-31

Incident Type Code	Incident Type	Count	% of Incidents
100 - Fire			
111	Building fire	3	0.60%
112	Fires in structure other than in a building	0	0.00%
113	Cooking fire,confined to container	1	0.20%
114	Chimney or flue, confined to chimney	0	0.00%
118	Trash or rubbish fire,contained	0	0.00%
121	Fire in mobile home used as fixed residence	0	0.00%
122	Fire in motor home, camper, recreational vehicle	1	0.20%
123	Fire in portable building, fixed location	0	0.00%
131	Passenger Vehicle Fire	3	0.60%
132	Road freight or transport vehicle fire	1	0.20%
134	Water vehicle fire	0	0.00%
137	Camper or recreational vehicle (RV) fire	0	0.00%
138	Off road vehicle or heavy equipement fire	0	0.00%
140	Natural vegetation fire, other	0	0.00%
141	Forest, woods or wildland fire	1	0.20%
142	Brush or brush-and-grass mixture fire	1	0.20%
143	Grass Fire	1	0.20%
151	Outside rubbish, trash or waste fire	1	0.20%
154	Dumpster or other outside trash receptacle fire	0	0.00%
161	Outside storage fire	0	0.00%
162	Outside equipment fire	0	0.00%
173	Cultivated trees or nursery stock	0	0.00%
		<u>13</u>	2.61%
200- Explosions			
221	Over pressure rupture of air or gas pipe/pipline	0	0.00%
251	Excessice heat,scorch burns with no ignition	0	0.00%
		<u>0</u>	0.00%
300 - EMS			
311	Medical assist, assist EMS crew	12	2.41%
321	EMS call, excluding vehicle accident with injury	280	56.22%
322	Motor vehicle accident with injuries	18	3.61%
323	Motor vehicle/pedestrian accident (MV Ped)	2	0.40%
324	Motor vehicle accident with no injuries.	20	4.02%
331	Lock-in(if lock out, use 511)	0	0.00%
342	Search for person in water	0	0.00%
352	Extrication of victim(s) from vehicle	0	0.00%
353	Removal of victim(s) from stalled elevator	6	1.20%
356	High angle rescue	0	0.00%
357	Extrication of victim(s) from machinery	0	0.00%
361	Swimming/recreational water areas rescue	0	0.00%
365	Watercraft rescue	0	0.00%
371	Electrocution or potential electrocution	0	0.00%
381	Rescue or EMS standby	0	0.00%
		<u>338</u>	67.87%
400 - HAZMAT			
411	Gasoline or other flammable liquid spill	0	0.00%
412	Gas leak (natural gas or LPG)	1	0.20%
413	Oil or other cumbustible liquid	0	0.00%
421	Chemical hazard no spill or leak	0	0.00%
422	Chemical spill or leak	0	0.00%

423 Refrigeration leak	0	0.00%
424 Carbon monoxide incident	0	0.00%
440 Electrical wiring/equipment problem, other	0	0.00%
441 Heat from short circuit	0	0.00%
442 Overheated motor	1	0.20%
443 Breakdown of Light Ballast	0	0.00%
444 Power line down	0	0.00%
445 Arching Shorted elec. Equip	3	0.60%
461 Building or structure weakend or collapsed	0	0.00%
462 Aircraft standby	0	0.00%
463 Vehicle accident, general cleanup	1	0.20%
480 Attempted burning, illegal action,other	0	0.00%
481 Attempt to burn	0	0.00%
	<u>6</u>	1.20%

500 - Service Call

510 Person in distress, other	0	0.00%
511 Lock-out	2	0.40%
512 Ring or jewelry removal	1	0.20%
520 Water Problem, other	0	0.00%
521 Water evacuation	0	0.00%
522 Water or Steam	1	0.20%
531 Smoke or oder removal	2	0.40%
540 Animal problem, other	0	0.00%
541 Animal problem	0	0.00%
542 Animal Rescue	2	0.40%
550 Public service assistance	0	0.00%
551 Assist police or other GOV agency	1	0.20%
552 Police matter	3	0.60%
553 Public service	8	1.61%
554 Assist invalid	20	4.02%
555 Defective elevator, no occupants	0	0.00%
561 Unauthorized burning	3	0.60%
571 Stand By	3	0.60%
	<u>46</u>	9.24%

600 - Series

611 Dispatched & canceled en route	41	8.23%
621 Wrong Location	0	0.00%
622 No incident found on arrival at dispatch address	19	3.82%
631 Authorized controlled burning	0	0.00%
641 Vicinty alarm (incident in other location)	0	0.00%
651 Smoke scare, oder of smoke	3	0.60%
652 Steam, vapor, fog, or dust thought to be smoke	1	0.20%
653 Smoke form Barbcue, tar kettle	0	0.00%
661 EMS call, party transported by non-fire agency	1	0.20%
671 Hazmat release investigation w/no hazmat	0	0.00%
	<u>65</u>	13.05%

700 - False Alarm

700 False alarm or false call, other	0	0.00%
710 Malicious false call, other	0	0.00%
711 Municipal alarm, malicious fasle alaram	0	0.00%
713 Telepone, malicious false alarm	0	0.00%
714 Central satation, malicious fasle alaram	0	0.00%
715 Local alarm system, malicious false alarm	0	0.00%
731 Sprinkler activation due to malfunction	0	0.00%
733 Smoke detector activation due to malfunction	0	0.00%

734 Heat detector activation due to malfunction	0	0.00%
735 Unintentional transmission of alarm, other	9	1.81%
736 CO detector activation due to malfunction	0	0.00%
740 Unintentional transmission of alarm, other	0	0.00%
741 Sprinkler activation, no fire - unintentional	0	0.00%
743 Smoke detector activation, no fire - unintentional	4	0.80%
744 Detector activation, no fire - unintentional	2	0.40%
745 Alarm system activation, no fire - unintentional	15	3.01%
746 Carbon monoxide detector activation, no CO	0	0.00%
	<u>30</u>	6.02%
800-Severe Weather		
812 Flood assesment	0	0.00%
814 Lightning strike no fire	0	0.00%
	<u>0</u>	0.00%
900-Special Incident		
900 Special type of incident, other	0	0.00%
Total Incident Count	<u>498</u>	100.00%

Incidents by District (Summary)

Alarm Date between 2025-04-01 and 2025-04-31

District	#	%
San Carlos Park Fire and Rescue District	455	91.37%
Fort Myers Beach Fire Rescue EMS	0	0.00%
Lehigh Acres Fire Control District	0	0.00%
City of Fort Myers Fire Department	0	0.00%
Bonita Springs Fire Department	0	0.00%
Estero Fire and Rescue District	18	3.61%
Bayshore Fire and Rescue Service District	0	0.00%
Iona McGregor Fire District	6	1.20%
Cape Coral Fire Department	0	0.00%
Lee County Airport Rescue and Firefighting	0	0.00%
Out of County	0	0.00%
South Trail Fire Protection and Rescue District	19	3.82%
	<hr/>	
	498	100.00%

Zone	#	%
51	180	36.14%
52	81	16.27%
53	70	14.06%
54	167	33.53%
	<hr/>	
	498	100.00%

Emergency Calls For 2023, 2024, 2025				
	2023	2024	2025	
JAN	472	516	543	5.23%
FEB	515	481	439	-8.73%
MAR	543	470	491	4.47%
APRIL	480	461	498	8.03%
MAY	466	496	0	0.00%
JUNE	446	443	0	0.00%
JULY	405	437	0	0.00%
AUG	486	480	0	0.00%
SEP	490	522	0	0.00%
OCT	469	561	0	0.00%
NOV	435	500	0	0.00%
DEC	461	529	0	0.00%
TOTAL	5668	5896	1971	33.43%
Overall average call volume percentage to date:				2.25%

Filter statement

Filters **Alarm Date Range** 4/1/25 to 4/30/25 | **Is Locked** true | **Is Active** true

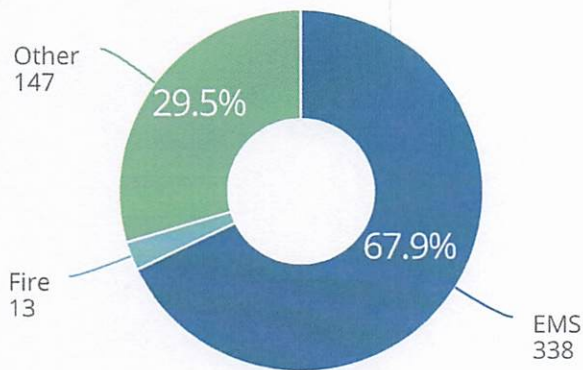
Fire Index - Incident Type Breakdown

Count of Total Incidents & Exposures

Count of Incidents
498

Additional Exposures **0**

EMS/Fire Incident Breakdown



Count of Incidents by Incident Type

