

**SAN CARLOS PARK FIRE DISTRICT  
REGULAR BOARD MEETING  
OCTOBER 10, 2024**

**RECORD OF PROCEEDINGS FROM SEPTEMBER 12, 2024 REGULAR BOARD MEETING:**

Commissioner Hathaway opened the regular board meeting at 6:00 p.m.

Pledge of Allegiance

Moment of Silence

**ROLL CALL**

Chairperson Darleen Hathaway, Vice-Chair Craig Weinbaum, Treasurer Steve Tokarz, and Commissioner Mark Stirns attended. Assistant Chief Glen Van Brunt, and Executive Assistant Jennifer Bossi also attended. Commissioner Matt Fields had an excused absence.

**RECORD OF PROCEEDINGS**

There were no corrections to the September 11, 2025, Regular Board Meeting Minutes. *Commissioner Hathaway stated that the Record of Proceedings stand approved as read.*

**TREASURER’S REPORT**

*Commissioner Weinbaum moved to dispense with the reading of the accounts and read totals only. Commissioner Stirns seconded. The motion was voted upon, with no questions, the motion carried unanimously.*

Commissioner Tokarz read the August 2025 Treasurer’s Report.

*With no questions, Commissioner Hathaway stated that the Treasurer’s Report stands approved for audit.*

*Commissioner Weinbaum moved to dispense with the reading of the bills and read totals only. Commissioner Stirns seconded. The motion was voted upon, with no questions, the motion carried unanimously.*

Previously paid bills:	\$ 17,768.42
Payroll tax deductions:	\$ 172,795.46
Debit memos:	\$ 500,484.85
Monthly Bills to be paid:	<u>\$ 514,568.18</u>
Grand total:	\$1,205,616.91

\*Several Questions were brought to Assistant Chief Van Brunt, questions answered with a motion made.

*Commissioner Weinbaum motioned to pay the bills; Commissioner Stirns seconded. The motion was voted upon, with no questions, the motion carried unanimously.*

Meeting Recessed            6:05 p.m. (2024-2025 Tentative Budget Hearing)  
Meeting Resumed            6:17 p.m.

**CHIEF’S REPORT**

Florida Association of Special Districts – The FASD Board and general membership meeting is scheduled for October 24-25, 2024, at the Embassy Suites by Hilton in St. Augustine.

Fire Prevention Week – The week of October 6-12, 2024, is Fire Prevention week “Smoke alarms: Make them work for YOU!”. District staff will be delivering programs throughout the District the entire month of October.

Fire & Rescue Calls – The San Carlos Park Fire Protection and Rescue Service District ran a total of 480 fire and rescue calls for the month of August 2024. Assistant Chief Van Brunt then reviewed the fire/rescue comparison sheet.

**OLD BUSINESS**

**McIntosh Kick-off Meeting Update**

Assistant Van Brunt updated the Board on the meeting with Raquel McIntosh regarding her consultation of the District's financial policies and best practices.

**Engine 53 2004 Pierce Enforcer Refurbish**

Assistant Van Brunt informed the Board that the District is currently looking into refurbishing Engine 53 for the estimated cost of \$275,874.00 to prolong the life of the apparatus.

**NEW BUSINESS**

None

**PUBLIC INPUT**

None

*Commissioner Hathaway adjourned the meeting at 6:30 p.m.*

Respectfully Submitted,

Commissioner Matthew Fields  
Secretary